

# Moving Checklist

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Lets Get Moving



## STEP 1

Make a list of everything that needs to be moved and what needs to be donated. Start Packing! (Label every box) Other options include: Garage Sales/Donation Drop Offs

## STEP 2

Submit a change of address form to your Post Office

## STEP 3

Look for storage companies in your new neighborhood, if necessary. Your new home could be under renovations or there's a waiting period till the closing date

## STEP 4

Find a moving company 3-4 weeks before the moving day. Check for availability and cost

## STEP 5

Pack items that are used less frequent (Seasonal Items, Books, Antiques)

## STEP 6

Set a moving day. Book moving elevator/ Arrange parking for truck on moving day

## STEP 7

Contact Insurance company to transfer policies for new home

## STEP 8

Arrange for cut-off/ activation dates for cable, gas, electricity, water and garbage

## STEP 9

Fix minor home repairs. Clean your home. Pack rest of belongings or loose items

## STEP 10

On moving day, check cupboards, drawers, fridge and cabinets for any remaining belongings. Make sure water/lights are turned off, windows are closed and house keys are left behind. Then head to new address to direct movers and get ready to settle in your new home